



**Handheld Wireless Biometric Device
Request for Proposal**

CLEMIS

Distributed by:

**Oakland County Information Technology
1200 N. Telegraph Road, Bldg. 49W
Pontiac, MI 48341**

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Section 1 – Introduction

The purpose of this Request for Proposal (RFP) is to obtain pricing for handheld biometric devices for use by Public Safety organizations within the CLEMIS environment. Pricing for optional warranties and capabilities will also be considered.

CLEMIS operates and maintains a Cogent AFIS system which serves the Law Enforcement and Public Safety needs of CLEMIS member agencies throughout southeast Michigan in a number of ways. One such function is to identify persons with previous criminal activity by way of a scan of the fingerprints on two fingers. The results of this scan are transmitted by existing wireless or networked PC's.

Current and future mobile data and biometric operations require the use of an in-car or mobile device that is wireless in operation. This wireless function may be directly to the backend systems by an over-the-air wireless system or via existing PC's or wireless devices that already have a connection to the backend systems. The method and timing of purchase will be governed by many factors. Subsequent to this RFP Oakland County / CLEMIS may negotiate a purchase agreement for up to 500 or more devices and/or co-operative blanket pricing for the purchase of devices by CLEMIS members.

Section 2 – Response Format and Eligibility

All vendors must comply with all Oakland County Purchasing Division registration requirements.

Oakland County Purchasing requires vendors who do business with Oakland County to maintain specific insurance and bonding requirements. If services are provided as the result of any contract issued a service contract will be required.

Vendors must submit 2 written copies and an electronic copy on CD in Microsoft Word format, of the responses to the RFP. Responses must be organized in the following format:

- Section 1 Copy of original RFP
The copy must be completed and signed in accordance to Oakland County Purchasing Division requirements.
- Section 2 Executive Overview
A maximum of one page single-sided may be submitted introducing your company and product(s).
- Section 3 Specifications
A separate worksheet showing model numbers, options, pricing, warranty and service options should be completed for each package offered.
- Section 4 Vendor Questionnaire
The responses to the vendor questionnaire in section 4 of this RFP must be included here.

A separate 10 x 13 envelope may be submitted for any supplemental information the vendor may wish to submit including product brochures, white papers, case studies, etc. Vendors should be aware that such materials are optional and are not assured review as part of the RFP selection process.

Responses to the RFP will be reviewed by a committee selected from the technical staff of Oakland County Information Technology and CLEMIS. The committee members will evaluate responses based on, but not limited to the following factors: (Not in any specific order):

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- Compliance with specifications
- Warranty period, coverage and type
- Annual maintenance / support cost
- Extended service plans available
- Product cost
- Total cost of ownership.
- Other options or services available

Interviews for the purpose of clarifying bid responses will be granted at the sole discretion of the evaluation committee. Vendors are to submit all questions and responses to the purchasing agent in writing. Vendors must not directly contact any member of the evaluation committee, their supervisors, or managers.

Section 3 - Specifications

Best of Breed

Oakland County / CLEMIS is dedicated to providing leading edge technology to its users and members in a manner that provides the most advanced technology at an affordable price.

Accordingly bidders have the opportunity to respond in a broad manner to not only meet the minimum specifications below but in so doing offer additional functionality and features that they have available which would be of value to Police Officers and Law Enforcement Officials.

The basic functionality, as mentioned elsewhere in this document, is to identify a subject by a match of two fingerprints from the CLEMIS AFIS. Systems that provide additional function or take advantage of additional features, such as an integrated camera, printer, or bar code reader, or provide applications such as electronic citations or a mobile booking application may score higher, when the responses are reviewed. Do not limit response to these suggestions. Describe all additional features but be clear which are included in the offering and which, if any, are optional, would be at additional cost or not yet implemented.

Device Specifications and Functionality

- Rugged handheld device – Specify Mil Spec and Industry Standards certifications
- Qwerty keyboard
- NIST quality fingerprint scanner
- Integrated camera capable of creating a NIST quality image
- 802.11 communications
- Bluetooth communications
- 3G Wireless Communications (must be AT&T Wireless Network approved)
- Use WIFI, Bluetooth or other communications protocols for network connectivity, via other CLEMIS computers or systems, if 3G Wireless is not available or provisioned.
- Barcode scanner for Driver License scanning
- Backlit color screen suitable for outdoor use

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Bundled Applications

Devices must be bundled with application(s) that meet the following requirements:

- Communicate with / send queries /receive responses from, existing fingerprint matcher
- Use the existing SMTP mailbox system to queue above queries and responses
- Display responses from Cogent AFIS system along with demographics, photographs and computerized responses sent by that system
- All interface and development work to meet these requirements shall be included. Appropriate API and interface documentation will be provided as required.

Section 4 – Vendor Questionnaire

Note: A maximum response of one paragraph (unless noted otherwise), per question.

1. Please describe the unique qualities of your company that would be of value to Oakland County should your company be selected.
2. Please provide general financial background of your company including number of employees, number of years in business, annual sales, number of branch offices, nearest office to Oakland County, etc. Oakland County requires proof of Insurance and Bonding such as Accord Certificates. Please describe.
3. Please describe your business relationship with Oakland County. If you are selected to supply equipment to Oakland County in the future what marketing model would be used? Describe availability of State Contracts, authorized representatives or resellers, ordering process, service request process, and RMA process. Please indicate if the extended warranty is provided directly or through other means (third party). One paragraph per marketing model or warranty system is allowed.
4. Please describe the unique qualities of the System or Service offered by your company that sets it apart from the service proposed by other vendors.
5. List three organizations in which your company has provided equipment and services similar to what is being requested in this Request for Proposal. Provide the organizations name, location, contact person, telephone numbers, and emails for reference checking purposes.
6. Please describe in detail, maintenance, support, installation and warranty options your company may provide as part of any purchase. Include standard and extended warranties, accidental damage warranty or service, what is covered and any exclusions and whether such warranties are direct with the manufacturer or a third party. One paragraph per warranty system is allowed.

RESPONSE REQUIRED

Organize the request for proposal into sections as identified in Section 2. Failure to do so will result in disqualification. The response, consisting of One (1) Original, Two (2) additional written copies and an electronic copy on CD in Microsoft Word format.

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The proposal should be received no later than 2:00 p.m. July 13th, 2010

- Sealed bid responses may only be delivered to the Oakland County Purchasing Division.
 - Package must be sealed.
 - Package must have the provided mailing label (contained in document 001468_SOL) affixed to the outside of the package.
 - Package must list the submitting company's name, contact person and address.
 - Deliver to: **Oakland County Purchasing Division**
Building 41 West – Lower Level
2100 Pontiac Lake Road
Waterford, MI 48328

TIMETABLE

Release Date of Request for Proposal	06/24/2010
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Response Due Back

Before 07/13/2010 @ 2:00 PM Eastern Time

INFORMATION TECHNOLOGY ADMINISTRATOR:

The administrator for this project within Oakland County Department of Technology will be:

Tim McRae
Department of Information Technology
1200 North Telegraph Building 47 West
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